

Wilton Sewer Commission January 9, 2014

DRAFT Minutes

APPROVED 3/6/14

The Wilton Sewer Commission held its regular monthly meeting on January 9, 2014 at 6:30 PM in the Building Inspector's office. Present were Commissioners Tom Schultz and Chris Carter; Clerk Joanna K. Eckstrom. Commissioner Tom Herlihy is on vacation and did not attend.

* **Call to order** Mr. Schultz called the meeting to order at 6:32 PM.

* **Public Input/Comment** There was public input or comment

* **Review and Approve Minutes of December 12th, 2013** On a motion by Mr. Schultz, seconded by Mr. Carter, minutes were approved as written unanimously.

* **Accounts Payable and YTD Expenses – 2013 report, 2014 interim** No reports were available however commissioners signed invoices due for payment. It was noted that there was an invoice from Fieldstone for the Maple Street project (this will be paid from the bond money).

* **Accounts Receivable, YTD Income – 2013 report, 2014 interim** No reports available.

* **2014 Budget** Ms. Eckstrom confirmed that the revised Sewer (and Water) budgets were delivered to the Budget Committee on 1/4/14. Joe Torre explained the changes.

Rate Increase - deferred until all 2013 income and expense figures are reported and all three commissioners are present to discuss. Public hearing will precede and rate increases.

* **Update Pump Station Labor and Safety** Nothing new however, upgrades are included in the 2014 budget.

* **Update – interdepartmental working relationship** – Mr. Schultz reported that he (Water Commission Chair) and Tom Herlihy (Sewer Commission Chair) met with Steve Elliott (PWD) on Dec. 20th. Highway department will respond to emergencies for the sewer department as they have in the past but not be doing things like painting (pump stations). They will use printed work orders for projects they do for the sewer department. Although Highway is first contact in emergencies, they will contact a commission promptly.

A new / updated call list will be distributed to all parties. This is needed because Charlie McGettigan and Bob Duquette are getting calls - Mr. Carter learned about sewer line freeze ups on Maple Street and Kennedy Street from Charlie McGettigan; Bob Duquette gets calls when pump station alarms go off. Mr. Carter will contact Tpm McPherson at AD Instruments regarding call list for the pump station alarms.

*** Update –Milford-Wilton Inter-municipal Wastewater Agreement** Nothing new on agreement however, potential rate increases are reflected in the 2014 budget.

*** Other business**

Town Report – Ms. Eckstrom prepared the Sewer Department’s entry for the 2013 Town Report which had been distributed to all commissioners. She made one addition of last names for Brian (Adams) and Kenny (Pellerin). Mr. Carter moved, Mr. Schultz seconded to approve the town report submission, subject to Mr. Herlihy’s final approval. Unanimous ... (Mr. Herlihy gave his approval via e-mail.)

Repairs on Island Street – Mr. Carter reported that a sewer line on Island Street was blocked by disposable wipes. The blockage was in the line in the road as well as in the line from the house. He said that the Sewer Department accepted full responsibility to clear the line this time but informed the customer that if this happens again, they will be fully responsible.

Mr. Carter asked Ms. Eckstrom to prepare an insert or single line for the next sewer bill that explains sewer line do’s and don’t’s. Ms. Eckstrom will contact Scott Clang at Rural Water Association or the Milford Treatment facility to see if such an insert is already available.

Disposition of Bond Surplus – With Mr. Herlihy’s approval, Ms. Eckstrom contacted bond counsel, Attorney Renelle L’Huillier, Devine Millimet to confirm what if anything can be done with unspent proceeds of the Maple Street Project bond. If a new warrant article is needed, department must act quickly to be in time for Town Meeting in March 2014.

Next Meeting: Thursday, February 13th.

There being no other business, the meeting was adjourned at 7:20 PM.

Respectfully submitted,

Joanna K Eckstrom, Clerk